Memorandum No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Series of 2018

TO : **ALL CAMPUS DIRECTORS**

FROM : **LILIA T. HABACON**

*Executive Director*

SUBJECT : **SUBMISSION OF ROOT CAUSE ANALYSIS FORM AND**

**PROFILES OF MENTAL HEALTH CASES IN THE PSHS SYSTEM**

DATE : July 4, 2018

In view of the PSHS System’s assessment of the mental health cases in all campuses of PSHS, the OED would like to seek some information relevant to each of the reported mental health cases. Please refer to the attached MS Word template/s: Root Cause Analysis SY 2017-18 only and Profile of Individual Mental Health Case in the PSHS, to be used for the submission of some requested information. Please email the MS Word and PDF file formats to [rpad.oed@pshs.edu.ph](mailto:rpad.oed@pshs.edu.ph) not later than July 31, 2018. Please indicate in the Subject of email: *Mental Health Cases in the PSHS \_\_\_\_\_\_\_\_Campus*.

The requested information shall form part of the requirements to fully assess the prevalence of mental health cases in the PSHS System.

For any inquiries, please call the OED-RPAD at (02) 939-0022/939-7749 or inquire through the above email address with the same Subject line.

For your guidance and compliance.